

Artist Check Sheet

1	Enough <u>finished</u> pieces to fill entire available wall space	
2	Artwork is 100% authentic and original to artist	
3	Artwork is tasteful for ALL public viewing: <ul style="list-style-type: none"> - No profanity - No nudity - No explicit imagery - No radical political statements - No harsh, demonic, or cruelty imagery - No representation of drugs, alcohol, or abusive vices or realities 	
4	All artwork is completely ready for show (<i>dry, framed, finished</i>)	
5	Artwork has labels adhered behind each piece (<i>labeled with title piece and price</i>)	
6	Brief biography with detail of artist and show <ul style="list-style-type: none"> - Name of artist and/or show - Follow or contact details of the artist (<i>social media handle, portfolio, website etc.</i>) 	
7	Artist has inventory count of prints, and art pieces documented for independent inventory count (<i>reminder: The Trade will not be responsible for inventory</i>)	
8	All artwork is available for purchase and priced accordingly	
9	PRINTS (optional): <ul style="list-style-type: none"> - No bigger than 8x10 inches - Stiff backing - Wrapped in plastic/cellophane - Labeled with artist info and price <i>Price range \$15-\$50 recommended but not required</i>	
Option 1 and 2 Check List:		
1	Digital art ready <ul style="list-style-type: none"> - Sent digital art to curator art@thetradecollab.com for marketing 	
2	Established show time for Second Saturday (business hours or after hours communicated and confirmed with curator) [Option 1 only]	
3	Additional art, merchandise, and marketing flyers ready for show [Option 1 only]	

All artwork must be ready and delivered for display by the Second Friday of the month for hanging. Please be sure to coordinate a time with the curator: art@thetradecollab.com

Remaining deposit must be paid by the Second Friday of the month by or before hang date. PayPal payment to orders@thetradecoffee.com

All art sales must be made through The Trades PayPal services during show. Sales will be paid out 1 week after show.